

10/2025

Technical Assistance – Projects & Bidding Senior Consultant

PROFILE SUMMARY

The consultant will be responsible for the overall management of Technical Assistance (TA) projects. This includes leading the preparation and submission of bids for EU, government and International Financial Institution (IFI) funded projects, securing contracts, and providing leadership, integration, and management of PMO processes to improve the consistency and efficiency of TA project delivery.

Reports to: Certification & Standards Director

Travel: Up to 30%

Location: To be determined

RESPONSIBILITIES

- Lead the identification preparation, coordination, and submission of bids and proposals for EU, government, IFI funded TA projects, ensuring compliance with donor rules and alignment with IRU objectives.
- Define and implement the strategy for bidding and managing TA projects to achieve quality, financial, and stakeholder satisfaction objectives.
- Lead the design and implementation of a common project management methodology, standards and tools to drive and facilitate the successful delivery of TA projects
- Implement governance, reporting and report framework to provide a holistic view of all TA project activity
- Liaise closely with IRU business lines and external partners to strengthen IRU's positioning in TA opportunities
- Negotiate, secure, and manage contracts, ensuring IRU's compliance and ability to deliver effectively.
- Manage the contract lifecycle and ensuring legal/regulatory compliance.
- Oversee execution of TA project activities according to scope, timeline, and budget.
- Initiate, lead and organise the activities required to implement a technical assistance project (team composition, roles & responsibilities, scope, definition of success, resources and planning)
- Anticipating and managing risks to ensure project continuity.
- Foster collaborative and mutually supportive relationships with project leaders and senior stakeholders, assess cross-functional project team capability by facilitating effective communication
- Provide coaching, training and support to enhance IRU project management capability and improve collaborative development and project results in technical assistance
- Identify problems and bottlenecks in technical assistance projects and work on addressing and resolving them in coordination with IRU colleagues and external stakeholders
- Maintain active donor relations and intelligence-gathering on upcoming tenders and opportunities.
- Collaborate on preparing best practices relating to technical assistance project implementation and drive relevant TA communication/publication activities
- Foster IRU culture and values across TA project activities