

02/2024

Job Description Junior Technical Affairs Adviser

JOB SUMMARY

The Junior Technical Affairs Adviser supports IRU's global advocacy work with technical expertise. Enabling road transport operators to conduct sustainable and profitable operations, the incumbent will support IRU's outreach on technical affairs. Standing at the beginning of a career, the role offers a unique opportunity for a motivated, pro-active individual to work with dynamic teams.

Reports to: Senior Adviser, Global Advocacy
Partnership with: IRU delegations
Travel: Up to 10%
Location: IRU Geneva

RESPONSIBILITIES

- Support the Advocacy team in identifying policy trends on technical, safety and environmental regulations, in setting priorities and in contributing to the development of effective strategies enabling sustainable operations for transport operators
- Monitor industry technical developments and trends and draft background papers and observations papers on relevant technical matters
- Support the understanding of technical matter within the IRU, including scientific and technical input to develop the IRU Intelligence Platform and market intelligence
- Assume the Secretariat function for the IRU Commission on technical affairs (CIT) which includes the organisation of related meetings, and the dissemination of relevant technical documents
- Contribute to building strong alliances with third party stakeholders including the UNECE, vehicle manufacturers, OEMs and large transport operators
- Participate in and report on the work of UNECE working parties and related sub-groups
- Support IRU's global campaigns with expertise

QUALIFICATIONS & EXPERIENCE

- Mechanical or automotive engineer is a must
- A minimum of 1 year relevant experience with a vehicle manufacture, original equipment manufacturer
- Knowledge in technical affairs of heavy commercial vehicles is a plus
- Work experience with the United Nations or a trade/transport association is a plus

COMPETENCIES, SKILLS & BEHAVIOURS

Drive for results

- Make things happen by being proactive
- Analytical, problem solving and project management skills
- Effective communication skills in English
- Be accountable and actively contribute to key priorities
- Understand the sense of urgency
- Detailed oriented with focus on quality and consistent output.
- Fully committed to IRU and determined to reach objectives in annual Game Plan

Respect

- Inspire, develop and nurture the people we work for and with
- Protect the environment to ensure a sustainable future for the generations to come
- Lead by example showing accountability & empowering others
- Demonstrate emotional intelligence: self-awareness, empathy, managing self and other emotions
- Collaborate cross-functionally to ensure participation of relevant departments for IRU success
- Demonstrate a high level of confidentiality

Resilience

- Be creative and curious and come with ideas
- Be flexible and bounce back in challenging situations
- Adopt a solution-oriented mindset

Industry knowledge

- Develop industry understanding
- Able to build relationships with internal & external stakeholders
- Committed to IRU's sense of purpose and meaning