

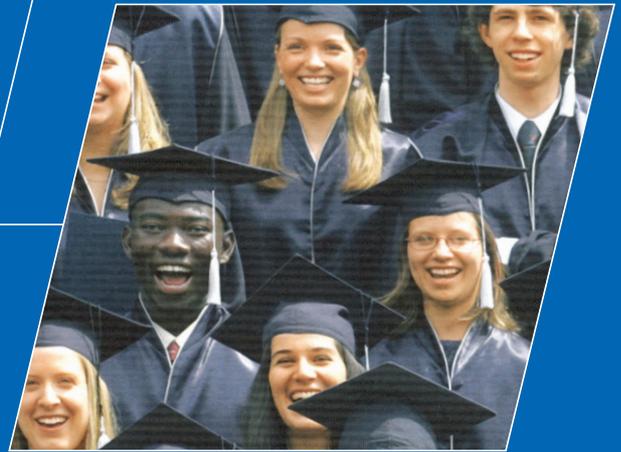
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Release Note

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RELEASE NOTE

IRU Academy Online (AOL) v3.0
Graduate Features

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1 OVERVIEW

Document Purpose

This document provides the “what’s new” information for the 3.0 version of the IRU Academy Online (AOL) Internet application. The AOL version 3.0 is released in October 2011. In case you are upgrading from an older version, please read these releases notes carefully.

Requirements for Graduate Machines

- Operating System – recommended MS Windows XP Professional or Windows 7
- Internet Browser – Internet Explorer 6.0 or higher
- An Internet connection
- Adobe Acrobat Reader 6.0 or higher
- WinZip 7.0 or higher

2 WHAT'S NEW IN AOL v3.0

The AOL version 3.0 Internet application is launched in October 2011 and in this Release Note document we will step through the new features in terms of the application use by IRU Academy graduates.

Chapter 3 covers the new functionality of AOL version 3.0 such as:

- Download of IRU Academy Graduate logos
- Usage of IRU Academy Graduate logos



Figure 1: AOL Homepage

3 NEW FEATURES

3.1 Download of IRU Academy Graduate Logos

Graduate Homepage

The AOL Graduate homepage is changed:

- 1) a **“Download Graduate Logos”** button is added – to allow IRU Academy Graduates to download IRU Academy Graduate logos;
- 2) an **“IRU Academy Graduate”** logo is added.



Figure 2: Graduate Homepage

To download IRU Academy Graduate logos and be able to use them in accordance with the terms and conditions for use of such logos, IRU Academy Graduates should click on the “Download Graduate Logos” button. AOL will popup a ‘File Download’ dialogue box:

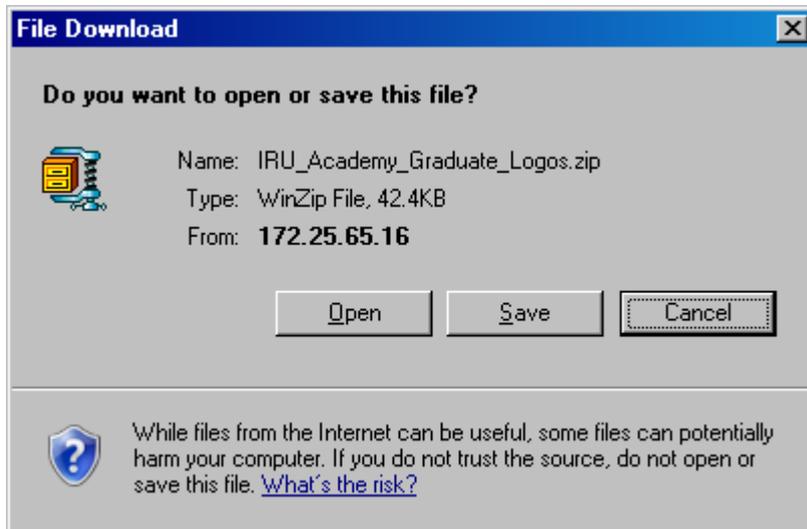


Figure 3: File Download Dialogue

Clicking on the ‘Open’ button will open up a new window displaying the content of the compressed (zipped) file containing the IRU Academy Graduate logos:

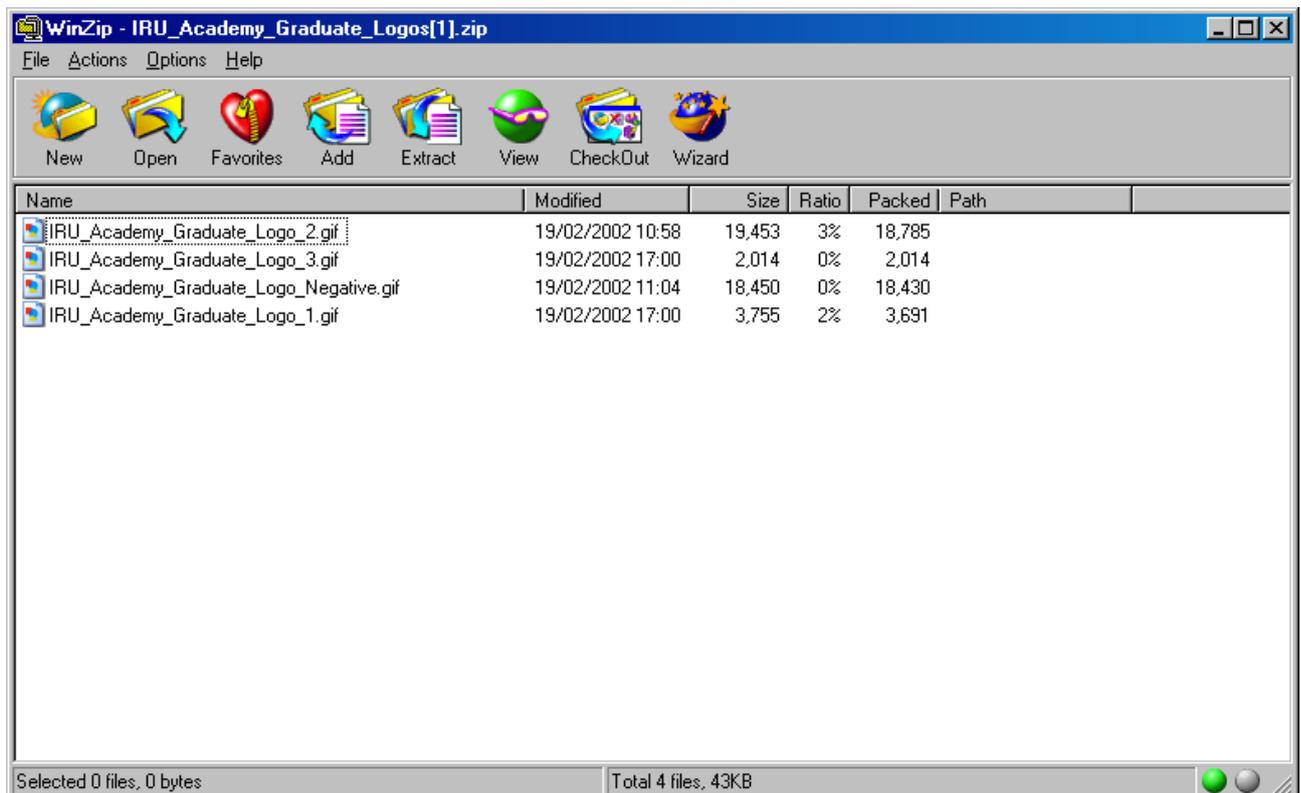


Figure 4: WinZip IRU Academy Graduate logo content

Clicking on the 'Save' button will open a new "Save As" window, allowing you to select the location (PC drive and folder) in which you want to save the compressed (zipped) file containing the IRU Academy Graduate logos:

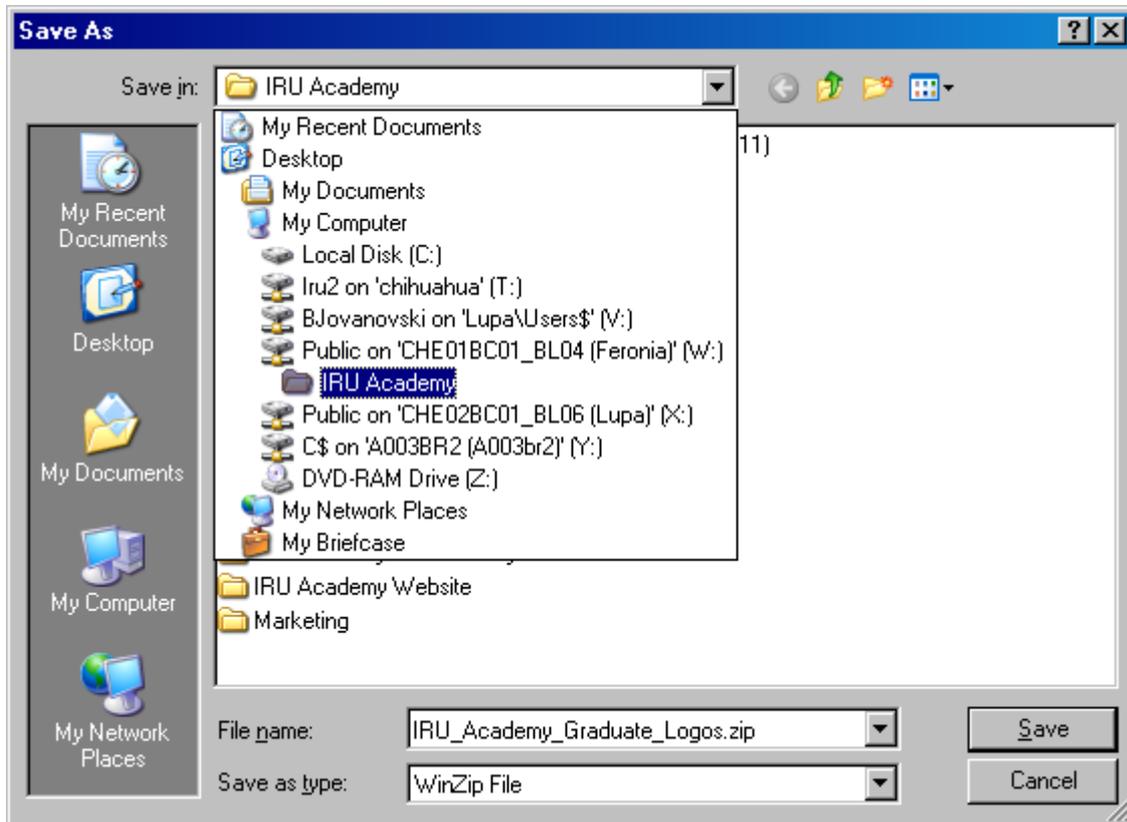


Figure 5: Save As Window

Select the folder in which you want to save the downloaded IRU Academy Graduate logos from the 'Save in' dropdown, then click on the 'Save' button.

AOL will save the "IRU_Academy_Graduate_Logos.zip" file in the indicated location, close down the 'Save As' window and return to the Graduate Homepage.

3.2 Use of the IRU Academy Graduate Logos

Once you have downloaded the IRU Academy Graduate logos and saved the "IRU_Academy_Graduate_Logos.zip" file on your PC / network, you need to start up Windows Explorer on your PC, navigate to the location where you have chosen to save the file and select (highlight) the file name:

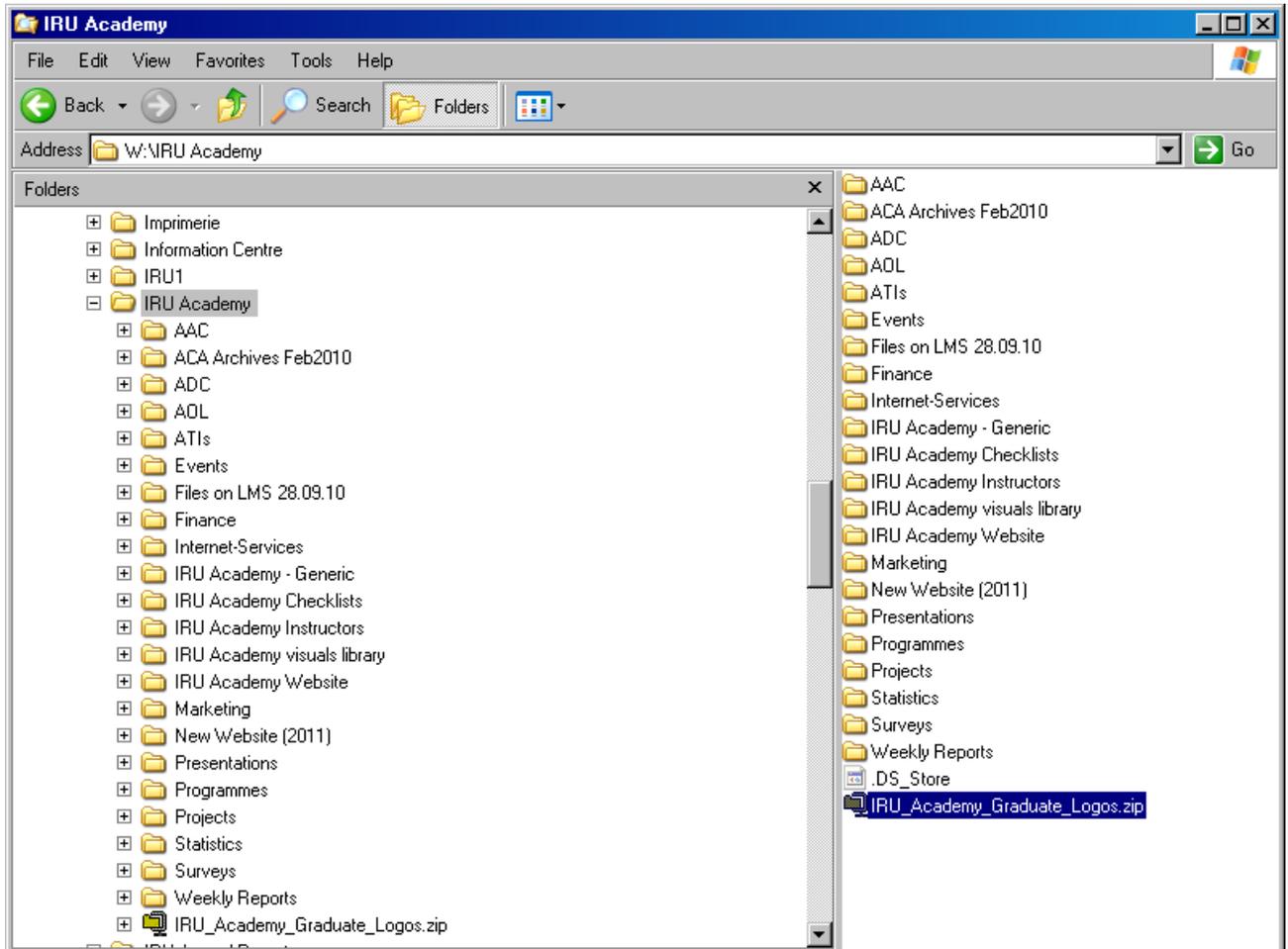


Figure 6: Windows Explorer with selected IRU Academy Graduate logos file

You will then need to right-click on the selected "IRU_Academy_Graduate_Logos.zip" file, after which you will need to indicate in which folder you want to decompress (unzip) the IRU Academy Graduate logos:

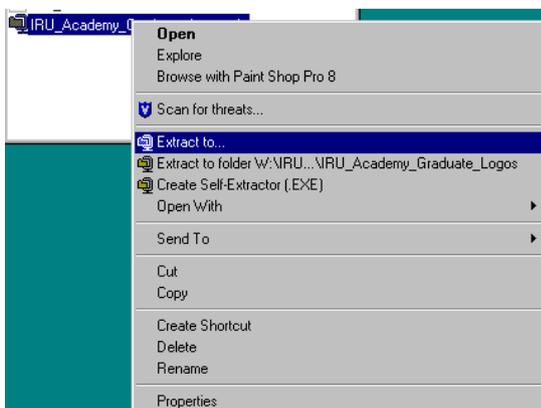


Figure 7: Right-click Dialogue

Windows Explorer will display an “Extract” dialogue box asking you to indicate the folder where you want to extract the IRU Academy Graduate logos:

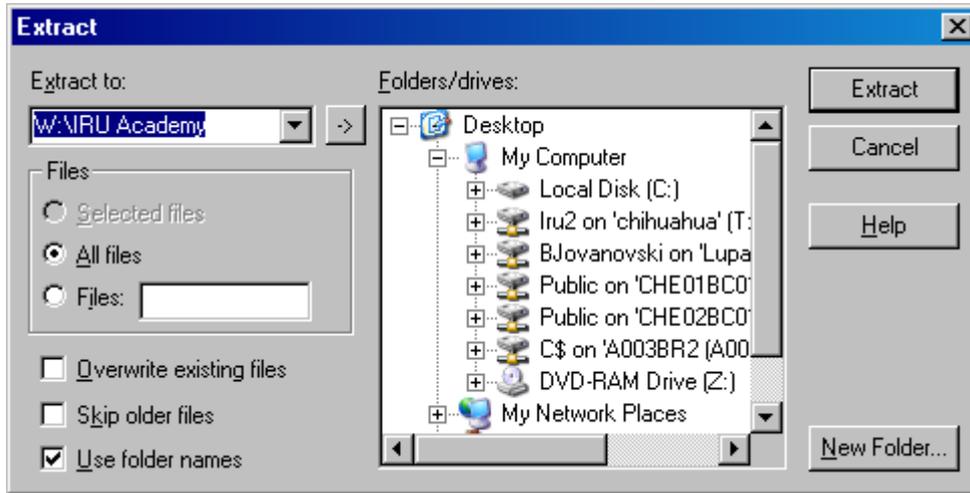


Figure 8: WinZip Extract Dialogue

Indicate the location where you want the IRU Academy Graduate logos to be extracted to in the ‘Extract to’ field (or select it in the ‘Folders/drives’ section), then click on the ‘Extract’ button.

After this action, you will have the 4 files containing the IRU Academy Graduate logo in different formats available for your use in the folder you have indicated in the “Extract” dialogue box:



The 4 files contain 4 different formats of the IRU Academy Graduate logo which can be used for printing your business cards based on your preference of which format you will need to use. The IRU Academy Graduate logo in each of the formats is given for your convenience in the figures below:



Figure 9: IRU_Academy_Graduate_Logo_1.gif



Figure 10: IRU_Academy_Graduate_Logo_2.gif



Figure 11: IRU_Academy_Graduate_Logo_3.gif
(negative of the logo in Figure 9)



Figure 12: IRU_Academy_Graduate_Logo_Negative.gif
(negative of the logo in Figure 10)

4 TECHNICAL SUPPORT

4.1 AOL Support

After many years, AOL has acquired a certain degree of complexity and perfection. You will most likely find the features you are looking for, and if you have found a hole, you are encouraged to participate in the dialog and post your comments, questions and suggestions to the IRU Academy team accessible via the mailing list academy@iru.org.

4.2 Bug Report

How to report bugs?

In order for our team to react faster to your calls every time you need assistance, please address your problem to academy@iru.org. In this case, your call will be addressed to the entire team and anyone available at the moment will be able to help you.

If you find a bug, please send an e-mail to the IRU Academy team at IRU with the information listed below. Please make sure to include a very brief summary of the problem in the e-mail Subject line.

=====

Your Name:

Your E-mail:

Your Phone:

=====

Bug Description

=====

Summary:

Steps to Reproduce:

- 1.
- 2.
- 3.

Expected Results:

Actual Results:

=====

Platform:

=====

4.3 Contact Information

Here are all contact details of the IRU Academy team members, in case you need urgent help:

Name	E-mail	Telephone
Patrick Philipp <i>Head of IRU Training</i>	Patrick.Philipp@iru.org	+41 22 918 2082
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The International Road Transport Union (IRU), through its network of National Member Associations on all five continents, represents the entire road transport industry worldwide.

It provides exclusive international recognition of professional excellence to Graduates holding Certificates and Diplomas delivered by IRU Academy Accredited Training Institutes (ATIs).

It speaks for the operators of buses, coaches, taxis and trucks, from large fleets to owner-drivers, in all international bodies that make decisions affecting road transport.

Working with its Members and Partner Organisations for the highest professional standards, the IRU ensures the mobility of people and goods whilst improving environmental performance, safety and security.

*Working together
for a better future*

The logo for the International Road Transport Union (IRU) consists of the letters 'IRU' in a bold, white, sans-serif font, set against a blue rectangular background with a slight 3D effect.

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