

April 2024

## Job Description

### Technical Affairs Adviser/Consultant

#### JOB SUMMARY

The Technical Affairs Adviser/Consultant supports IRU's global advocacy work with technical expertise. Enabling road transport operators to conduct sustainable and profitable operations, the incumbent will support IRU's outreach on technical affairs and technical assistance projects.

**Reports to:** Senior Adviser, Global Advocacy  
**Partnership with:** IRU delegations and Technical Assistance (TA)  
**Travel:** Up to 10%  
**Location:** Hybrid - office work based in Geneva

#### RESPONSIBILITIES

##### Global Advocacy for Technical Affairs

- Support the Advocacy team in identifying policy trends on technical, regulations, in setting priorities and in contributing to the development of effective strategies enabling sustainable operations for transport operators
- Monitor industry technical developments and trends and draft background and position papers on relevant technical matters
- Support the understanding of technical matter within the IRU HQ and its delegations, including scientific and technical input to develop the IRU Intelligence Platform and market intelligence
- Assume the Secretariat function for the IRU Commission on technical affairs (CIT) which includes the organisation of related meetings, and the dissemination of relevant technical documents, management of the meetings, engagement with IRU members and stakeholders.
- Building strong alliances with third party stakeholders including the UNECE, vehicle manufacturers, OEMs and large transport operators. Assume function of a key account manager for and IRU corporate member
- Present and defend IRU's positions at UN working parties and related sub-groups
- Support IRU's global campaigns with expertise

##### Technical Assistance Expertise

- Analyse Technical Assistance project proposals and provide recommendations about their relevance to IRU work for vehicle technical standards, environmental impacts, technical and IT controls, weights and dimensions
- Draft Project Proposals and methodologies to provide technical project methodologies (equipment, networks, capacity building, training) and quantify them
- Review TA project's deliverables and adjust them as necessary
- Coordinate TA technical work with IRU external consultants to produce structured and high-quality documents in respecting the established project reporting standards

#### QUALIFICATIONS & EXPERIENCE

- Mechanical or automotive engineer degree and masters
- A minimum of 10 year relevant experience with a vehicle manufacture, original equipment manufacturer and automotive regulations
- 5 years experienced in project management and project/bid acquisition.
- Knowledge in technical affairs of heavy commercial vehicles is essential
- Understanding international rules regarding the technical standards of commercial vehicle and the main control criteria of heavy-duty vehicles
- Work experience with the United Nations or a trade/transport association is a plus
- Capacity to facilitate meetings and training workshops
- Experience in managing stakeholders

## COMPETENCIES, SKILLS & BEHAVIOURS

### Drive for results

- Make things happen by being proactive
- Analytical, problem solving and project management skills
- Effective writing and communication skills in English, French is a strong asset
- Be accountable and actively contribute to key priorities
- Understand the sense of urgency
- Detailed oriented with focus on quality and consistent output.
- Fully committed to IRU and determined to reach objectives in annual Game Plan

### Respect

- Inspire, develop and nurture the people we work for and with
- Protect the environment to ensure a sustainable future for the generations to come
- Lead by example showing accountability & empowering others
- Demonstrate emotional intelligence: self-awareness, empathy, managing self and other emotions
- Collaborate cross-functionally to ensure participation of relevant departments for IRU success
- Demonstrate a high level of confidentiality

### Resilience

- Be creative and curious and come with ideas
- Be flexible and bounce back in challenging situations
- Adopt a solution-oriented mindset

### Industry knowledge

- Develop industry understanding
- Able to build relationships with internal & external stakeholders
- Committed to IRU's sense of purpose and meaning